Participants in this course will learn how to effectively plan, organize, communicate, and analyze a project based upon its scope and schedule. In the morning, participants will learn the primary goals of project management and how different project organizations function within the industry. Using this understanding of the different project delivery methods, the participants will interactively learn a project planning method which is visual, engaging for the project team, and helps project leaders build projects with accountability. In addition, they will learn about project cost elements and how to measure and manage the costs to achieve positive results. The participants will also learn effective and practical methods to communicate with field craft, and project management and have more fun building work.

In the afternoon, the participants will build on the scheduling process learned in the morning. Using a project schedule, they will learn how to develop resource loaded schedules and how to use them to predict project outcomes. They will learn how to analyze the cash flow of a project and how it compares to the risks on a project. Finally, the participants will interactively learn how to statistically analyze a project schedule and predict the likelihood of on time completion.

**Learning Objectives**

- Learn the use of planning tools which provide proven on time and budget results
- Learn various communication tools to improve interaction of your project team
- Learn about leadership tools which enable the project leader to improve project outcomes
- Use recognized techniques for assigning schedule risks

**Registration Information**

**Presenter:** Michael J. Soller P.E. CPC, DBIA. Pareto Advisors  
**Date:** Thursday, January 30, 2020  
**Time:** 8:00 a.m. – 4:30 p.m.  
**Investment:** $150 (Breakfast & Lunch Included)  
**Location:** Construction Advancement Foundation  
6050 Southport Road, Suite A  
Portage, IN 46368  
Phone: (219) 764-2883  

Register Online by: Jan. 28th, 2020  
[www.cafwin.org/training.php](http://www.cafwin.org/training.php)  
or Call the CAF at (219) 764-2883

Name: ____________________________  
Company: ____________________________  
Email: ____________________________  
Phone: ____________________________